



From the Benjamin Franklin College Dean's Office

Dean's Notes–December 6, 2021

STILL HAVE QUESTIONS ABOUT REGISTRATION?

The Registrar's Office will be holding additional office hours to help with questions about early registration. The URL for all of these meetings is <https://yale.zoom.us/j/96862685221>.

The dates and times are:

Thursday, December 9th 2:00-3:30 p.m.

Friday, December 10th 1:00-2:00 p.m.

Monday, December 13th 3:00-4:00 p.m.

Tuesday, December 14th 1:00-2:00 p.m.

Wednesday, Dec 15th 1:00-2:00 p.m.

Resident Writing Tutor

The Benjamin Franklin Writing Tutor is Lesley Finn. Her office is in Room 24, LL near Stairwell/Entry A. Hours are: Wednesdays 3 - 6 p.m. (with 4 - 6 p.m. on Wednesdays reserved for Benjamin Franklin students only), Fridays 2 - 4 p.m. and Sundays 3 - 5:30 p.m. To sign up for an appointment go to www.yalewco.com or email lesley.finn@yale.edu.

Yale Tutoring Resources:

Writing Center/Tutors/Partners: [Writing Tutoring and Programs | Poorvu Center for Teaching and Learning \(yale.edu\)](#)

Sc/QR Tutoring: [Small-Group and 1-1 Tutoring | Poorvu Center for Teaching and Learning \(yale.edu\)](#)

Language Tutoring: [Center for Language Study | Poorvu Center for Teaching and Learning \(yale.edu\)](#)

Academic Strategies: [Academic Strategies Program | Poorvu Center for Teaching and Learning \(yale.edu\)](#)

Advising Resources: [Welcome | Advising Resources \(yale.edu\)](#)

CALENDAR AT A GLANCE

Dec. W Deadline for instructors of limited enrollment classes to grant formal enrollment permission to
8 students

Dec. F Classes end; reading period begins. Last day to convert from a letter grade to the Cr/D/F
10 option for a full-term course and/or a course offered in the second half of the fall term.

Dec. F Last day to withdraw from a full-term course and/or a course offered in the second half of the
10 fall term.

Dec. W Early Registration period ends; Registration worksheets are locked.
15

Dec. Th Reading period ends, 5:00 p.m. Final examinations begin, 7:00 p.m.
16

Dec. Th Deadline for all course assignments, other than term papers and term projects. This deadline
16 can be extended only by a Temporary Incomplete authorized by Dean Hill.

Dec. W Final examinations end, 5:30 p.m.; winter recess begins. Deadline for all term papers and term
22 projects. This deadline can be extended only by a Temporary Incomplete authorized by Dean Hill.

Jan. W Add/Drop period starts. Registration worksheets reopen.
12

Jan. T Add/Drop period ends. Registration worksheets are locked.
25

Credit/D/Fail conversion

Note: Professional school courses cannot be changed to Credit/D/Fail.

If you wish to convert a Yale College course offered in the first half of the term to Credit/D/Fail, take the following steps. Once you convert your grade mode to Credit/D/Fail it cannot be reversed.

1. Log into [SIS](#).
2. Select the Course Enrollment tab and click "Yale College Change Course from Letter Grade to Credit/D/Fail."
3. Change the drop-down selection from "YC – Letter Grade" to "Credit/D/Fail."
4. Click "Submit Changes" to save the conversion.
5. A confirmation of the change will be sent to your University email account. If you do not receive the confirmation email, your change was not processed. You can confirm all of your course grading modes by viewing your "Course Schedule Details by Term" in SIS.

Dropping a Class

To request changes to your schedule (such as dropping a course, or changing a section) please complete a Course Change Notice form, available on the Registrar's website here:

<https://registrar.yale.edu/forms-petitions> [Course Change Notice](#)

Check your Holds

How to view, understand, and resolve any holds you may have. [Check Your Holds | Registration Resources \(yale.edu\)](#)

First-Year Counselor Application Open

The first-year counselor [application](#) for the 2022-2023 year is available online. All juniors are eligible to apply through January 31st at 11:59 p.m.

This year we will be able to allow seniors who will complete their course of study in Fall 2023, as well as those who will graduate in Spring 2023, to serve as FroCos. Counselors are expected to be responsible students who can draw upon their own experiences and the training they receive to respond appropriately to the wide range of questions and issues that first-year college students encounter. Prospective applicants should therefore be able to demonstrate maturity, a commitment to serving others, strong interpersonal skills, and a solid academic record.

If You Hope to Enroll in Two Overlapping Courses

To enroll in two overlapping courses, you must petition the Committee on Honors and Academic Standing through my office. The rules governing overlaps depend on the type of courses that overlap: namely, whether they are “asynchronous” or “synchronous.” Please see below for details. But regardless of the type of course, it is always the case that:

- *petitions to my office are due by the end of Add/Drop period;
- *no more than two courses may overlap;
- *the express permission of both instructors is necessary, but not itself sufficient, for approval; and
- *the two final exam times, as given in Yale Course Search, may not overlap.

Synchronous/Asynchronous Overlaps

Every course must have an in-person synchronous component, such as a lecture, section, or lab. An *asynchronous* course (as below) refers to a course approved to have a period that does not require in-person meeting at the same time; a *synchronous* course refers to a fully synchronous course.

- (a) Two synchronous courses may have a small and insignificant overlap in meeting times (i.e., no more than 15 minutes once per week, including travel times), with permission from the instructors of both courses, via petition to the residential college dean, so long as the final exams do not overlap.
- (b) One asynchronous course may overlap with one synchronous course, including for the full class meeting time, with the permission of both instructors, via petition to the residential college dean, so long as the final exams do not overlap.
- (c) Two asynchronous courses may overlap with each other, including for the full class meeting time, with the permission of both instructors, via petition to the residential college dean, so long as the final exams do not overlap.

Questions? Think you may have extenuating circumstances? As always, I’m happy to help: if you’d like to consult with me, just schedule a meeting or send me an email query.

CIPE
THE ONGOING COVID-19 (CORONAVIRUS) SITUATION

Sponsored travel for Yale College students will be governed by the [Yale College Travel Policy](#), but should public health concerns require, further restrictions may be imposed at any time.

RESOURCES

Yale students have a free subscription to the [Daily Chatter](#), a great resource for keeping up with global news presented from a non-partisan perspective.

Follow CIPE on [Instagram](#) and [Twitter](#) to keep informed

FELLOWSHIPS AND FUNDING

UPCOMING EVENTS (Eastern Time)

[1stGenYale and Yale Fellowships & Funding Panel](#)

Wednesday, December 8, 7pm - 8pm

[Register here](#)

[Fellowship Proposal Writing Workshop](#)

Monday, December 13, 3:30pm - 4:40pm

[Zoom link available here](#)

[Light Fellowship Info Session 6](#)

Monday, December 13, 4pm - 5pm

[Zoom link available here](#)

[Study Break with Fellowships & Funding Student Outreach Coordinators](#)

Wednesday, December 15, 2pm - 4pm

[The Underground at Schwarzman Center](#)

[Cultivating Faculty Mentors/Recommendations](#)

Wednesday, December 15, 7:00pm - 8:00pm

[Register here](#)

****[Light Fellowship Info Session 7](#)** FINAL SESSION**

Friday, December 17, 2pm - 3pm

[Zoom link available here](#)

APPROACHING APPLICATION DEADLINES

December 15 - [Rotary Foundation Global Grant Scholarships](#); [District 7980 Foundation Scholarships](#);

Contact [District 7980 Administrators](#) with application questions | Eligible: Seniors/Alumni

January 5, 1:00pm ET - [Richard U. Light Fellowship](#) (Summer, Fall, and Academic Year Study)

Campus Deadline | Eligible: First-Years, Sophomores, Juniors, Seniors, and Graduate Students

NOTE: Attending a Light Fellowship [info session](#) is an application requirement. The final Light Info Session takes place on **December 17 @2pm**.

January 5, 1:00pm ET - [Davis Projects for Peace](#) Campus Deadline | Eligible: First-Year Students, Sophomores, Juniors, and Seniors

January 14, 1:00pm ET - [Beinecke Scholarship Program](#) Campus Deadline | Eligible: Juniors

January 14, 1:00pm ET - [Boren Undergraduate Scholarship](#) Campus Deadline | Eligible: First-Years, Sophomores & Juniors

February 3, 1:00pm ET - [Yale College Postgraduate Fellowships](#) Campus Deadline | Eligible: Juniors & Seniors

February 3, 1:00pm ET - [Frederick Mortimer Clapp Fellowship](#) Campus Deadline | Eligible: Seniors

February 4, 1:00pm ET - [Henry/Mellon/Kings Fellowships Common Application](#) Campus Deadline | Eligible: Seniors

February 4, 1:00pm ET - [Udall Scholarship](#) Campus Deadline | Eligible: Sophomores, Juniors

February 15, 1:00pm ET - [Fox International Fellowships Application for Outgoing Yale Students](#) Campus Deadline | Eligible: Seniors, Graduate Students

February 16, 5:00pm ET - [South Asian Language Fellowship](#) Campus Deadline | Eligible: First-Year Students, Sophomores, Juniors, Seniors & Graduate Students

RESOURCES

Check out Yale Fellowships & Funding's tips for [Starting a Fellowship Application](#).

OCS

UPCOMING EVENTS

- [Fellowships: A Part of your Career Journey?](#), December 7
- [Insight Partners Information Session](#), December 8
-

Health Professions, Grad School & STEM

- [SEICHE Center Fall Seminar Series on Policing and Health \(Dr. Lisa Bowleg\)](#), December 8
- [ChooseDO Medical School Virtual Expo](#), December 8
- [Career Paths: Medical Science Liaison](#), December 9

Upcoming Common Good & Creative Careers Events

- [Summer 2022 Community Organizing Fellowship Information Session](#), December 7

APPROACHING APPLICATION DEADLINES

- [Harvard Business School \(HBS\), Research Associates](#)
- [The Voleon Group, Rotational Program](#)
- [Putnam Associates, Associate Consultant](#)

STUDY ABROAD

RESOURCES

- Visit the [Study Abroad COVID Updates](#) page for the latest information and resources relating to Yale Study Abroad.
- Learn more about a Year or Term or Summer Abroad by [viewing recent recordings of our online info sessions](#).
- [Meet with a Study Abroad Adviser](#) to explore goals, programs, credit transfer, and more.
- If you need to apply for or renew a passport, **get started now!** Passport processing has been significantly delayed, up to 18 weeks. Review [U.S. Passport Services](#) for more information and [find a local Passport Office](#).

YALE SUMMER SESSION

Summer's over. Start thinking about summer! In Yale Summer Session, focus on difficult classes, try out a new subject, or ease your course load in future semesters. With over 200 courses in New Haven, Online, and Abroad from a range of disciplinary fields, every Yale College student can find a course that meets their needs and helps them succeed.

Summer 2022 course offerings will be posted in early 2022. Check out our website and social media for updates. Reach out to summer.session@yale.edu with any questions.

summer.yale.edu

[@YaleSummerSession](#)

Yale Academic Strategies Program

https://yaleconnect.yale.edu/PoorvuAcademicStrategies/club_signup

<https://poorvucenter.yale.edu/academic-strategies-program>

Our mission is to help all Yale undergraduate be active, empowered learners at Yale. Through peer academic mentoring, interactive workshops, and connections to resources, we hope to provide you with the tools that can propel you towards your goals.

Individual Mentoring

Get organized by meeting with an [Academic Strategies Mentor](#). Mentors will help you develop a study schedule, offer strategies for approaching complicated readings and p-sets, and help you develop a plan for prepping for final exams. If you'd like to arrange a meeting, please email us at academicstrategies@yale.edu or sign up on our [online scheduler](#).

Meet with our Learning Specialist

Have a learning difference or other condition that affects how you accomplish your academic work? We can talk with you about new approaches for meeting Yale's academic challenges. Contact Academic Strategies Learning Specialist Sarah Cussler (sarah.cussler@yale.edu) for an appointment.

Disability Peer Mentorship Program

A collaboration between Academic Strategies and Disability Empowerment at Yale, this program matches students with disabilities with peer mentors who have similar experiences navigating academic life at Yale for individual mentoring. Students can request a mentor via this form: <http://tinyurl.com/2021MentorRequest>. **First-year students can also request mentorship and guidance about Student Accessibility Resources through the [SAS Peer Liaison Program](#).**

Workshops

Many of our workshops are now in-person! Register via YaleConnect for location and to access Zoom links:

Exam Study Strategies (in person)

[Monday, Dec. 6, 4-5 pm](#)

Reduce exam stress by learning new strategies for preparing and studying for midterms and finals. This workshop offers suggestions for preparing for and taking problem-based, short answer, and essay exams.

Public Speaking (in person)

[Tuesday, Dec. 7, 4-5 pm](#)

Professors are increasingly asking students to engage in public speaking, from leading class discussion to more formal presentations. This workshop suggests preparation and performance strategies to help you do your best.

Approaches to Your Leave of Absence

[Tuesday, Dec. 7, 7-8 pm](#) (online)

[Monday, Dec. 13, 4-5 pm](#) (in person)

Planning to take a leave of absence this spring? Join our discussion about how to transition in and out of your leave and practices that can help you make your leave meaningful and productive for you.

Procrastination: How to Work Through It (in person)

[Wednesday, Dec. 8, 4-5 pm](#)

This workshop offers strategies for identifying the sources of procrastination and pursuing productive habits that can get you back on track.

Time Management (in person)

[Thursday, Dec. 9, 4-5 pm](#)

Time management is key for lowering stress at Yale. Set priorities and develop a weekly schedule that can lead to an active and balanced academic life.

Getting the Most Out of Mentorship (online)

[Monday, Dec. 13, 7-8 pm](#)

Join Yale undergraduates for a conversation on how to make the most of any mentorship opportunity, including peer, graduate student, faculty, and alumni mentorship.

Strategic Planning for Your Senior Project (online)

[Tuesday, Dec. 14, 7-8 pm](#)

Learn how to plan your writing and research, and how to access support resources for your senior thesis. For full-year and 1-semester senior thesis writers.

ADHD Support Groups (online)

[Wednesday, Dec. 15, 4-5 pm](#)

[Monday, Dec. 20, 1:15-2:15 pm](#)

Do you struggle with time management, disorganization, or other classic symptoms related to ADHD? Come share, reflect, and strategize in our monthly meetings. No diagnosis required.

Cultivating Faculty Mentors/Recommendations (online)

[Wednesday, Dec. 15, 7-8 pm](#)

Initiate conversations, ask for assistance, request recommendations, and build mentoring relationships with Yale faculty, teaching fellows and staff.



Institution for Social and Policy Studies

ADVANCING RESEARCH • SHAPING POLICY • DEVELOPING LEADERS

The Institution for Social and Policy Studies at Yale (ISPS) is pleased to announce that applications are open for the Director's Fellows program. The fellowship is open to Yale sophomores and juniors who are committed to working in U.S. domestic politics and policymaking. Selected Fellows will join ISPS as members of the Domestic Policy Group starting spring semester 2022, and over the course of one calendar year, will receive sophisticated policy training from ISPS faculty and affiliates, integrate into ISPS research activities, and test their development through real world application and feedback.

ISPS Director's Fellows will have the opportunity to attend biweekly workshops, some featuring prominent Yale faculty and guests working on policy-relevant issues and others providing training in skills such as op-ed and policy memo writing, media appearances, and blogging.

To apply, please visit [our webpage](#) and click on the Application Form near the bottom of page.

Deadline for applying is **January 5, 2022 at 11:59pm**.

Should you have any questions, please feel free to contact Tory Bilski at victoria.bilski@yale.edu.

We look forward to having you join us!

Yale Degree Audit

Yale Degree Audit (YDA) is a tool that tracks your progress toward the bachelor's degree. YDA is located on the Academics tab of Student Information System (SIS). YDA displays the Yale College degree requirements that you have already completed and those that are still pending. A "Look Ahead" feature shows you how future course enrollment might apply toward your degree. Yale Degree Audit does not take the place of face-to-face advising, although you may wish to share your audit with your adviser. Instead, it provides an easy-to-read summary of requirements, allowing you and your adviser to spend more time discussing course selection and academic goals.

Do not rely solely on your degree audit when planning your courses; continue to use Yale's standard systems for schedule planning and employ YDA as an additional tool. More features will be added to YDA in the future, including the ability to track progress toward major requirements.

If you have suggestions, general observations, or questions that are not answered by the FAQs, send them to registrar@yale.edu using the subject line "Degree Audit." If you believe that academic information in your degree audit is incorrect, contact our office.