

From the Benjamin Franklin College Dean's Office



Dear Franklinites,

With registration upon us, The Game to look forward to, as well as planning for the upcoming November recess, this is bound to be a busy week! Regarding registration, you'll find that most of your questions can be answered by reading the rest of this newsletter, and I'll also have drop-in hours this week.

This week's drop-in hours:

- Thursday, November 16th from 1:30pm-3:30pm
- Friday, November 17th from 9:30am-11:30am
 - Drop-in hours never require an appointment, however, if you do need to meet outside of this window of time, please do schedule an appointment by contacting Michelle Tracey.

I hope you all have a November recess filled with relaxation and great experiences with those you decide to spend time with. I'll be doing the same while in New York with my family, but before then, I'll see you at The Game!

My best,
Dean Rencher

CALENDAR AT A GLANCE

Nov. F November recess begins after last class.

17

Nov. M Classes resume, 8:20 a.m.

27

Nov. Th Last day to relinquish on-campus housing for the spring term without charge (Undergraduate Regulations).

30

Dec. F Classes end; reading period begins. Last day to convert from a letter grade to the Cr/D/F option for a full-term course and/or a course offered in the second half of the fall term. Last day to withdraw from a full-term course and/or a course offered in the second half of the fall term.

8

Dec. Th Reading period ends, 5:00 p.m. Final examinations begin, 7:00 p.m. Deadline for all course assignments, other than term papers and term projects. This deadline can be extended only by a Temporary Incomplete authorized by Dean Rencher.

14

Dec. W Final examinations end, 5:30 p.m.; winter recess begins. Deadline for all term papers and term projects. This deadline can be extended only by a Temporary Incomplete authorized by Dean Rencher.

20

Dec. Th Residences close, 12 noon.

21

Deadlines for Full-Term Courses

If you wish to convert a full-term Yale College course to Credit/D/Fail, take the following steps by December 8 by 5:00 p.m. Once you convert your grade mode to Credit/D/Fail it cannot be reversed.

1. Log into [Yale Hub](#).
2. Select the Course Enrollment tab and click "Yale College Change Course from Letter Grade to Credit/D/Fail."
3. Change the drop-down selection from "YC – Letter Grade" to "Credit/D/Fail."
4. Click "Submit Changes" to save the conversion.
5. A confirmation of the change will be sent to your University email account. If you do not receive the confirmation email, your change was not processed. You can confirm all of your course grading modes by viewing your "Course Schedule Details by Term" in Yale Hub.

Contact your residential college dean if you are considering a course withdrawal or have problems converting to Credit/D/Fail grade mode.

Course Change Forms

Online Course Change Notice forms will be available on the [University Registrar's Office website](#) for you to request course withdrawals and late additions. The normal \$5 administrative fee will apply to all course withdrawals and late additions, including late adds due to instructor permission granted after add/drop period has closed. Withdraw from a full-term course by **December 8 by 5:00 p.m.**

Resident Writing Tutor

The Benjamin Franklin Writing Tutor is Lesley Finn. Her office is in Room 24, LL near Stairwell/Entry A. Hours are: Tuesdays 10am - 2pm and Wednesdays 12pm - 4pm (with 2pm - 4pm reserved for BF students only)

To sign up for an appointment go to <https://www.yalewco.com> or email lesley.finn@yale.edu.

Yale Tutoring Resources:

Writing Center/Tutors/Partners: [Writing Tutoring and Programs | Poorvu Center for Teaching and Learning \(yale.edu\)](#)

Sc/QR Tutoring: [Small-Group and 1-1 Tutoring | Poorvu Center for Teaching and Learning \(yale.edu\)](#)

Language Tutoring: [Center for Language Study | Poorvu Center for Teaching and Learning \(yale.edu\)](#)

Academic Strategies: [Academic Strategies Program | Poorvu Center for Teaching and Learning \(yale.edu\)](#)

Advising Resources: [Welcome | Advising Resources \(yale.edu\)](#)

Yale College Spring 2024 Registration Dates

Registration for Yale College and Graduate School students

- November 13, 8:00 a.m. Registration opens for Graduate School students and for Yale College students in the Class of 2024
- November 14, 8:00 a.m. Registration opens for Yale College students in the Class of 2025, visiting students, and Eli Whitney students (without a class year)
- November 15, 8:00 a.m. Registration opens for Yale College students in the Class of 2026
- November 16, 8:00 a.m. Registration opens for Yale College students in the Class of 2027
- December 21, 5:00 p.m. Registration and waitlists close for all Yale College and Graduate School students
- January 8, 8:00 a.m. Add/drop period opens for all Yale College and Graduate School students
- January 16, 8:00 a.m. First day of classes
- January 23, 5:00 p.m. Add/drop period closes for all Yale College and Graduate School students

Reminders

- Some courses require instructor permission. To register for these courses, you will be prompted to submit a formal request. If the instructor grants permission, you must actively accept the seat in order to be enrolled in the course. More information can be found on the [registration website](#).
- For courses with a discussion/lab section, you must select both the lecture/seminar and the section during the registration period.
- Waitlists will be cleared between the end of registration and the beginning of the add/drop period. If you haven't gotten into a course from the waitlist, you should consider different courses as soon as add/drop opens.

Additional messages will be sent closer to the start of registration.
Refer to the [registration website](#) for all dates, instruction, and FAQs.

Academic Milestones

As you plan out your Spring course schedule, please be sure to review [Yale Degree Audit](#) to see how many course credits you've earned, how many more you'll need, and which distributional requirements you must fulfill for promotion.

1st year

4 credits (first term)

8 credits (second term)

(Enroll in at least one course credit in two of the three skills categories – QR, WR, and language)

2nd year

12 credits (third term)

16 credits (fourth term)

(Enroll in at least one course credit in each of the three disciplinary areas (Hu, Sc, So) and at least one course credit in each of the three skills categories)

3rd Year

21 credits (fifth term)

26 credits (sixth term)

(All skills requirements must be completed after 6 terms of enrollment: language, 2 course credits each in QR and WR, and at least one course credit each in Hu, Sc, and So)

4th Year

31 credits (seventh term)

36 credits (eighth term)

(All distributional requirements must be completed after 8 terms of enrollment: language, 2 course credits each in QR and WR, and 2 course credits each in Hu, Sc, and So)

Credits listed for the second, fourth and sixth term are for required for promotion to the following year. For the eighth term, 36 credits are those required for graduation.

*Off-cycle students (i.e. those completing your 3rd, 5th, or 7th term this spring), you must meet the minimum credit requirements for promotion to the following term.

Please keep the following rules in mind:

- **No** courses taken on a Credit/D/Fail basis may be used to fulfill the distributional requirements.
- If you are short anywhere between 1 to 2.5 graduation credits at the end of the spring term, you **MUST** make up these credits up over the summer or be withdrawn from Yale College for academic reasons. (Any student more than 2.5 credit short of good standing at the end of the academic year will be withdrawn from Yale for academic reasons; this credit deficiency cannot be repaired through summer study.)
- If you have not completed any necessary distribution requirements or skills required for promotion by the end of term, you **MUST** earn those distribution requirements over the summer, or you will be withdrawn from Yale College for academic reasons.
- More info available here: <http://catalog.yale.edu/ycps/academic-regulations/grades/>.

[A note about courses requiring Instructor Permission:](#)

Some courses require instructor permission, which you will have to request through YCS. In YCS an instructor will approve or deny your request to enroll in the course. Remember, once an instructor approved your request, you must then accept the spot in the class, otherwise you are not enrolled!

[A note about courses with Labs and Discussion Sections:](#)

If you have enrolled in a lab or discussion section via preference selection, make sure to add the lecture for the course in Yale Course Search as well. Labs and Discussion sections will be identified by letters; Lectures will be identified by the number 01.

If you have enrolled in a Lecture that requires a section (identified in YCS via the code HTBA underneath the meeting time) and which does not use Preference Selection, make sure to enroll in a discussion section as well.

You are not enrolled in the course until you have added both the lecture *and* the discussion section.

Enrolling in a Professional School Course

To enroll in one of the Yale professional schools, in addition to adding the course to your Registration worksheet in Yale Course Search, you will need to submit a separate request, which is [available online](#) at the Registrar's Forms & Petitions site. Enrollment in such courses will not be recorded by the Registrar's Office in the absence of this form. The form is used by the Registrar's Office to determine the course credits you will earn by successfully completing the course proposed. Some courses earn 1 course credit in Yale College, some earn 0.5 course credits, and some earn 0 course credits. Plan accordingly. To view professional school courses that have been previously approved by the Registrar, and the credits they earn in Yale College, see <https://registrar.yale.edu/students/course-selection/enrolling-graduate-and-professional-school-courses-credit>. If a course does not appear on the list above, it is possible it has never been reviewed by the Yale College Registrar. Submit your blue form and the course syllabus as soon as possible to determine if the course will give Yale College credit.

Courses at a professional school cannot be taken on the Cr/D/Fail option of Yale College, unless these courses are only offered as Pass/Fail in their respective schools. Other rules about taking courses in the professional schools can be found [here](#). If the course earns no Yale College credit, it will not appear on your transcript.

You may not enroll in a graduate or professional school course designated as an independent study, nor may you apply credit earned in a graduate or professional school course to any of the Yale College distributional requirements.

Enrollment in graduate courses in the Graduate School of Arts and Sciences do not require a blue form. If undergraduates are eligible to enroll in a GSAS course, you may add the course via Yale Course Search in the usual way. GSAS courses do not count towards the 4-credit maximum of professional school courses which can be offered to the 36 credits required for the Yale degree. Students cannot enroll in graduate school courses in the Cr/D/F mode.

Library workshops and events for the week of 11/13/23

FALL PHOTO SHOWCASE | Marx Library

- **Through November 17 | More info:** <https://marx.library.yale.edu/news/capture-colors-season-and-participate-fall-photo-showcase-marx-library>

Celebrate autumn by sharing your best original photos of the city's parks, wildlife, and sunsets – submit your photos to be displayed in Marx Library. *One lucky photographer will be randomly selected to receive a Marx Library tote bag!*

HEIDI THE THERAPY DOG | Marx Library

- **Tuesday, November 14 at 3:00pm | More info:** <https://schedule.yale.edu/event/10983507>

Join us for a chance to meet Heidi, a 4-year-old yellow Labrador Retriever, whose sole job is to be a calming, comforting presence.

FIRST STEPS WITH ZOTERO | Online

- **Wednesday, November 15 at 7:00pm | Register:** <https://schedule.yale.edu/event/11436200>

Join us for 30 minutes to learn about Zotero, free software to help you manage your research, create citations, and generate a bibliography.

CRITICAL IMAGE ANALYSIS: SOURCING, IMAGE QUALITY, AND PRINT/WEB RESOLUTION | Online

- **Wednesday, November 15 at 3:00pm | Register:** <https://schedule.yale.edu/event/11030344>

In this 30-minute workshop, learn strategies to critically examine images online and locate high-quality images for your research. This session is great for anyone looking for high-resolution, color-accurate images online for research papers or presentations.

Upcoming events from Yale Library



Yale University Library
schedule.yale.edu/calendar/instruction



EXPLORE YOUR OPTIONS

Community Wellness Specialists

College Care Clinicians

During a wellness session, we focus on skill building and strategies.

During a therapy session, we focus on therapeutic support and processing.

Check out our common list of topics, we provide support on in a wellness or therapy session, by scanning the QR Code below.

Specialists



Corinne Coia
Silliman #403



Ricky Belizaire
Morse Gatchouse



Cindy Avila
Branford #012A



Whitney Simmons
Hopper #020



Angie Makomenaw
Pierson #049

Clinicians



Zelekyia Fowler
WLH #105



Nicole Cepeda
WLH #106



Kayla Reid
TD #007



Lauren Moss-Racusin
Davenport #N11



New Clinician
Branford #012B

SCAN TO GET STARTED

